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## **BYLAWS 2019**

### **PREAMBLE**

The New York State Percussion Circuit (herein referred to as NYSPC) is established to provide percussion ensembles of every level the opportunity to improve and perform. The best interests of each musician are of paramount importance. Good musicianship, sportsmanship, and skill improvement are the goals of the NYSPC. With this in mind, the following bylaws are established:

### **ARTICLE I - NAME**

- A. The name of the Circuit shall be The New York State Percussion Circuit.
- B. The Circuit has all rights to the use of this name.

### **ARTICLE II - MEMBERSHIP**

Membership shall be open to any organized percussion ensemble that meets the criteria outlined in section XI.

### **ARTICLE III - OFFICERS AND STAFF**

- A. The officers of the NYSPC shall consist of President, Vice-President, Secretary, Treasurer, and Two Officers at Large. The six members will constitute the NYSPC Board.

President- Nominated and elected at the Annual Spring Directors Meeting, tenure is two years- beginning and ending at the November General Membership Meeting. Term limit for President to start in November of even years. President must abstain from running for that office position for a time of two years before being eligible to run again. Duties include: make meeting agenda, runs directors meeting, collects show host application, attends annual directors meeting/general membership meeting/biannual board meetings, participate in reclassification. Communicate with all other members of the administrative team to ensure success of the NYSPC. Work with the Judge and Education coordinator to continue building a bridge between the adjudication aspect and the staff/performer sides of our activity. Correspond with and attend any WGI or other relevant trainings and seminars offered.

Vice President- Nominated and elected at the Annual Spring Directors Meeting, tenure is two years- beginning and ending at the November General Membership Meeting. Term limit for Vice President to start in November of odd years. Vice President must abstain from running for that office position for a time of two years before being eligible to run again. Duties include: creating performance schedule, attends annual directors meeting/general membership meeting/biannual board meetings, member of competition committee, reclassification arbitration, participate in reclassification.

Secretary- Nominated and elected at the Annual Spring Directors Meeting, tenure is two years- beginning and ending at the November General Membership Meeting. Term limit for Secretary to start in November of odd years. Secretary must abstain from running for that office position for a time of two years before being eligible to run again. Duties Include: collecting show registration forms, sends show host and show registration invoice, collects check for show host fee and show registration fee, types minutes from directors meeting and membership meeting, participates in show order draw, creates/updates show performance order document, collects show write up- forwards to website admin, invoices for fees, attends annual directors meeting/general membership, meeting/biannual board meetings, updates bylaws, forwards appropriate information to website administrator, creates Officer at Large rotation schedule, participate in reclassification.

Treasurer- Nominated and elected at the Annual Spring Directors Meeting, tenure is two years- beginning and ending at the November General Membership Meeting. Term limit for Treasurer to start in November of even years. Treasurer must abstain from running for that office position for a time of two years before being eligible to run again. Duties include: creating line item budget, collects show host fee/show registration fee from Secretary, pays judges, attends annual directors meeting/general membership meeting/biannual board meetings, participate in reclassification

Officers at Large - Nominated and elected at the Annual Spring Directors Meeting, tenure is two years- beginning and ending at the Fall Board Meeting, alternating years. The members at large positions will consist of 1 representative from an independent class and 1 from a scholastic class. If there are no willing participants, the members at large position will be determined by a rotating schedule. Duties include: attending annual directors meeting/general membership meeting/biannual board meetings, member of competition committee, reclassification arbitration, participate in reclassification.

- B. The NYSPC will include a Competition Committee to serve in matters of reclassification arbitration. The members of the Competition Committee shall consist of the Circuit Vice-President, the Circuit Judge/Education Coordinator, and two Members at Large. In the event that reclassification involves a group from one of the members of the Competition Committee; they will be excluded from the decision making. They shall be replaced by another member democratically chosen by the other members of the Competition Committee.
- C. The NYSPC will include a Judge and Education Coordinator.
  - 1. This position will be appointed by the NYSPC Board.
  - 2. For the 2019 season, this position will be held by Teddy Mascari

Purpose- The NYSPC is an organization that above all else seeks to provide a quality educational; experience to both the performers and educators involved with the NYSPC. The Judge and Education coordinator position exists in order to have one person that can remain dedicated to that mission without distraction of other circuit operations. This person is responsible for bringing in quality adjudicators and clinicians and utilizing the circuit funds available to him/her in the most efficient and effective manner possible.

Responsibilities-

- 1. Appoint 5 judges for every show- 8 regular season and one Championship (single panel for 2019).
- 2. Coordinate new judge training- Seek out new talent, appoint mentorship, design rubric for evaluation.
- 3. Facilitate continued education for judges, design requirements for current judges to remain on judging panel.
- 4. Attend and support the annual Fall membership meeting and clinic.
- 5. Arrange at least one enhanced critique or clinic during the season and continue work with the NYSPC board to continue offering professional development opportunities for our membership.
- 6. Coordinate with T&P or an appointed Chief Judge to lead judging panel at any event the coordinator will be unable to attend.
- 7. Compile and submit an end of the season report/summary of actions during the 2019 season to the NYSPC board within 2 weeks following the NYSPC Championship show citing budgetary summary, adjudicator review (Highlights), logistical concerns/successes and future educational suggestions.
- 8. The Judge/Education Coordinator will be exempt from judging any contests in the NYSPC unless in extenuating circumstances approved by the Board.

Compensation

- 1. Stipend of \$1,400 for the fulfillment of responsibilities listed above.
- 2. An additional stipend of \$75 per show plus travel mileage (as per guidelines for judges) for every show you attend (max 4).

3. The Judge/Education Coordinator pay will be capped at \$1,800.00 for budgetary purposes. This allows the normal stipend, 4 show appearance stipends and \$100 for travel that would be available.

D. The NYSPC will include a Show Coordinator.

2. For the 2019 season, this position will be held by Steve Stoddard.

Description- (tenure one year, appointed by Board, voluntary)- receiving show host information, creating performance schedule, creates show packets. Communicates with each show host to ensure proper preparation. Ensures that information is distributed via the NYSPC website in a timely manner for ensembles.

#### **ARTICLE IV - SEASON**

- A. The circuit season shall begin in January/February of a calendar year and end in April of the same year.
- B. The concluding show of each season will be the NYSPC Championship Show.

#### **ARTICLE V - CLASSIFICATION**

- A. Scholastic Classes- All Scholastic Classes will compete according to WGI guidelines with the following additions:
  1. Percussion Scholastic Regional A- PSRA
    - a. This is a non-competitive class. All participating ensembles receive adjudication recordings along with an un-announced score. These ensembles will receive a participation award and a rating of Gold/Silver/Bronze.
  2. Percussion Scholastic Standstill Class- PSA-SS
    - a. This class is subject to all participation rules as the corresponding PSA class
    - b. Alternative judging components as described in Article VIII
  3. Cadet Classification
    - a. Classification to include:
      - i. Percussion Scholastic A- Cadet (PSA-C)
      - ii. Percussion Scholastic A- Stand Still Cadet (PSA-SSC)
      - iii. Percussion Scholastic Concert Cadet (PSCC)
    - b. Cadet Classes will be reserved for ensembles competing with members in ninth grade and under.
    - c. Cadet Classes are subject all participation rules as their Percussion Scholastic compliment.
  4. PSRO Classification
    - a. This classification would not be available for registration and would only be opened in the event there is a need for a "split" in the PSA division.

- b. Classification would be imposed according to the re-classification protocol in Article 5E.
  - c. The PSRO Class will continue to be judged in the A Class Paradigm.
  - d. This ruling may be applied to other classes if deemed necessary by the Board and Judge/Education Coordinator.
- B. Independent Classes- All Independent Classes will compete according to WGI guidelines with the following exceptions:
  - 1. Percussion Independent Standstill Class- PIA-SS
    - a. This class is subject to all participation rules as their Percussion Independent compliment.
    - b. Alternative judging components as described in Article VIII
    - c. Members of all Independent Classes may be all- aged; there are no restrictions on age limit.
- C. Festival Class
  - 1. The Festival Class in a non-competitive class. All participating ensembles receive adjudication recordings along with ratings of Gold, Silver or Bronze. These ensembles will not receive a numerical score.
- D. To voluntarily move either up or down within a Division, an ensemble shall petition the Circuit at least two (2) weeks prior to a Circuit show. Such a request shall be in writing and shall be subject to review by the Circuit President.
- E. The Circuit Board reserves the right to review the performing groups within each classification during the competition season and may determine, based on level of achievement, whether a group shall be moved to a more appropriate classification.

Procedure: The deadline for any reclassification deemed necessary by the Circuit Board will be 48 hours following the competition that occurs 4 weeks prior to the Circuit Championship show. Decisions to reclassify will be based on relative scores, performer skill set, and program design. The Circuit Board reserves the right to reclassify an ensemble after this date if the ensemble has not performed in a competition by that time.

Appeals: After the announcement of reclassification an ensemble will have 48 hours to appeal. The Competition Committee will review appeals. Appeals will be dispositioned by Friday of the same week and the result will be final.

- F. A final review for The Circuit Championship classifications will be handled on a case-by-case basis by the Circuit Board.
- G. Groups may register for any of the above NYSPC classifications or any other class recognized by WGI.

## **ARTICLE VI – INSTRUMENTS AND EQUIPMENT**

- A. All Percussion Ensembles will compete according to WGI Percussion Contest Rules.
- B. All Wind Ensembles will compete according to WGI Winds Contest Rules.

## **ARTICLE VII - FEES**

- A. Fees for each season shall be established during the Spring Directors meeting preceding the next competitive season.
- B. Allow ensembles to transfer shows providing the transfer takes place before the entry deadline for that particular event. Fees include: \$25.00 transfer fee and \$50.00 withdrawal fee. Appeals may be considered on a case-by-case basis by the Circuit Board.
- C. The pay rate for judges shall be adjusted yearly by the NYSPC Board.
- D. Registration deadlines for each season shall be established at the Spring Circuit Board meeting the prior year and included in the annual Information and Registration Form for the upcoming season.

## **ARTICLE VIII - JUDGING**

- A. Judges shall be assigned by the NYSPC Judge/Education Coordinator.
- B. A minimum of five (5) judges for all marching classes, and three (4) judges for all non-visual classes. For Band Pageant events, one (1) judge will be used.
- C. If the ensemble is not moving, but is still a marching ensemble (i.e. Standstill) they will be judged using the Concert Percussion Class adjudication sheets.
- D. Competing ensembles shall be judged in the following areas:

### Concert Classes:

- 1. Music (50 %)
- 2. Artistry (50 %)
- 3. Timing and Penalties

### Marching Classes:

- 1. Effect- Music (30 %)
- 2. Effect- Visual (20 %)
- 3. Music (30 %)
- 4. Visual (20%)
- 5. Timing and Penalties

### Standstill Classes:

- 1. General Effect (50 %)
- 2. Music (50 %)
- 3. Timing and Penalties

### Festival Classes:

- 1. Rating of Gold, Silver, and Bronze
  - 2. PSRA will receive a score as in the Marching Classes- available only to Director's and not as a placement within the classification
- E. Each judge assigned to the Championship Show will be additionally responsible for determining Best General Effect, Best Music and Best Visual group for the Scholastic

Marching Ensembles, and Best Performance and Best Artistry group for the Scholastic Standstill Ensembles. Judges' scores for each caption will determine each award.

1. The above mentioned caption awards will be awarded if there are three or more ensembles in each Scholastic and Independent class
- G. Rick Rogers Award will be given to the best Percussion Scholastic snare line. This award will be determined by the two Music Judges and awarded at Championship Retreat.
- H. Judge recordings shall be uploaded onto Competition Suite and available for review prior to the critique. There shall be no post competition critique at the NYSPC Championship Show.
- I. The decision of the judges shall be final.

#### **ARTICLE IX - SHOW CONSTRUCTION**

- A. Starting times for NYSPC Shows will be at the discretion of the NYSPC President, the Show Host Coordinator and the host school/performance arena.
- B. All shows shall be approved by the Circuit Board based on criteria outlined on the show host application.
- C. The critique/judging areas shall be restricted to judges, and Directors/Advisors or appointed student leader(s).
- D. Post Competition Retreats shall be Captains only, with the exception of the Championship Show where there shall be a Full Retreat. Awards ceremonies shall start ten to fifteen minutes after the last performing ensemble has performed.
- E. The NYSPC shall not be responsible for insurance liability. Such liability shall be the responsibility of the host school and/or performance arena.
- F. Regular Season Show performance order will be determined by the following classification order:
- WGI Winds
    - Scholastic, Independent
  - Percussion Scholastic Concert Classes
    - Scholastic, Independent
  - Percussion Standstill Classes
    - Scholastic, Independent
  - Percussion Marching Classes
    - PSRA, PIA, PSA, PSO, PIO, PSW, PIW
1. Adjustments made to the classification performance order must be approved in advance by the Circuit Board.
  2. The order of performance within each classification will be determined by a random draw by at least two Circuit Board members immediately following the early registration deadline. Ensembles that register after the early registration deadline will perform in reverse order based on the postmark date of their registration for shows 1-3. These ensembles will perform prior to ensembles included in the early registration pre-season draw.

3. For Regular Season Shows 4-8, show order will be determined by the Seeding System.
4. In the case of reclassification, a reclassified ensemble will perform in the middle of the new classification. If more than one ensemble is reclassified, a re-draw of the entire classification for all remaining contests will occur.

G. Championship performance order will be decided based on the Seeding System.

H. Seeding System

Show	Adjustment
Week #1	10.5 points
Week #2	9.0 points
Week #3	7.5 points
Week #4	6.0 points
Week #5	4.5 points
Week #6	3.0 points
Week #7	1.5 points
Week #8	0.0 points
Week #9	X
Championships	X

1. Rankings will be based on a unit's highest score attained in the competition season through the final show before the cutoff date.
2. Final Rankings will be determined immediately following the contest two weeks before the Championship Show.
3. Out of State/International Units that do not have a qualifying score will perform before ranked units and in reverse postmark order of registration within their respective
4. Only NYSPC and WGI Regional Scores will be used for seeding in 2019.
5. To maintain consistency within the Circuit, all classes will be seeded.

**ARTICLE X - FINANCES**

- A. The NYSPC Treasurer shall be responsible for all financial matters of the NYSPC.
- B. NYSPC is responsible for the payment of judges.
  1. Tier 1 (Local Judges) will be paid \$200.00 plus mileage for each show for the first 8 participating groups and \$10.00 per ensemble over 8.
  2. Tier 2 (National Judges that do not judge WGI, DCI, or BOA) will be paid \$300.00 plus mileage for each show for the first 12 ensembles and \$10.00 for each ensemble past 12.
  3. Tier 3 (National Judges that judge WGI, DCI, or BOA) will be paid \$400 plus mileage. No fee for a group overage.
  4. All T&P Judges to receive a flat fee of \$200 per show, but do not collect additional pay (\$10 per unit) until a contest has more than 12 units competing.
  5. Payment of judges will be left to the discretion of the NYSPC Judge/Education Coordinator given the judging budget and perimeters on a case-by-case basis.

- C. Trophies shall be provided by the host school and/or performance arena.
- D. All participation fees shall be collected by the NYSPC Secretary and then forwarded to the NYSPC Treasurer.
- E. Ticket sales and collection of gate receipts shall be the responsibility of the host school and/or performance arena. Such group(s) shall be allowed to keep all funds collected.
  - 1. Ticket prices for NYSPC contests shall be determined at the Annual Pre-Season Director's Meeting. All Show Hosts (with the exception of the Championship Show Host) will be required to charge no more than \$8 for the 2019 season.
- G. The number of complimentary tickets/passes for staff and parent volunteers for NYSPC contests shall be limited to 11. This includes one pass designated for recording the ensemble. Any staff and/or parent volunteers beyond 11 will be required to pay the regular admission fee. This will also apply to the NYSPC Championship event.
- H. Each ensemble will be required to pay a membership fee prior to the beginning of the competition season. This fee will be used for a variety of Circuit expenses including scholarships and office/communication expense. The fee will be \$50 for the 2019 season.
- I. Show host fee for 2019 will be a base fee of \$1000.00. For every performing ensemble past 8 groups, the show host will be invoiced \$50.00 per ensemble. \$1000.00 will be invoiced then due by fee deadline. Additional fee will be invoiced and due by the Spring Directors Meeting.
  - Registration Fee for 2019 Season:
    - Regular Season Show- \$75.00 by early deadline/\$100.00 by regular deadline
    - Championships- \$200.00 by early deadline/\$250.00 by regular deadline
- K. Website fee- \$90.00 for domain name plus \$60.00 for administration fee= \$150.00 for 2019 Season.

**ARTICLE XI - PARTICIPATION RULES**

- A. Ensembles shall be able to participate in NYSPC shows after participation fees have been paid.
- B. Competing ensembles must participate in at least one (1) show prior to the Championship Show in order to be eligible for participation in the Championship Show.
- C. Personnel: All ensembles personnel will be adjudicated according to corresponding WGI Percussion or Winds guidelines; with the following exceptions;
  - 1. Each competition area will have a 3ft x 3ft, designated area off the side of the floor within the 5 ft safety zone where ensembles may locate their sound system. Within this area, one staff member may manipulate the sound system while receiving communication from another staff member via text message or headset as long as this communication does not interfere with the performance.

**ARTICLE XII - TIMING**

- A. All timing guidelines will be observed in accordance to WGI Percussion and Winds Timing and Penalty sheet; with the following addition:

- B. Backside and sideline usage will be at the discretion of the Show Coordinator, as defined by the facility.
- C. Show Facilities with one set of doors that are used for entering and exiting ensembles shall be allowed to use a 12 minute interval time to be determined by Show Coordinators.

**ARTICLE XIII - PENALTIES**

- A. All penalties will be consistent with the WGI Percussion and Winds Timing and Penalty sheet; with the following addition:
- B. If any ensemble member, Director/Advisor of an ensemble, staff of an ensemble, parent or booster of an ensemble, or anyone associated with an ensemble physically or verbally abuses any judge, host, or anyone else associated with a NYSPC show, the abuser's ensemble of affiliation shall be immediately disqualified from that show. The matter shall be brought to the attention of the NYSPC President, who will determine the need for disqualification from subsequent shows and/or expulsion. If an ensemble is disqualified from a show or expelled from the NYSPC, any entry fee(s) paid shall be forfeited.

**ARTICLE XIII - Changes to the Bylaws**

Changes to these bylaws may be made at the Annual Directors Meeting of the Circuit. Changes may be made at other times only by a special meeting called by the President of the NYSPC.

Adopted: January 1, 1995

Revised: January 1, 1999

February 1, 2003

January 25, 2004

January 9, 2005

November 10, 2005

November 11, 2007

February 11, 2008

May 18, 2008

November 2, 2008

November 8, 2009

March 1, 2010

November 21, 2010

November 6, 2011

November 18, 2012

November 17, 2013

May 4, 2014

May 3, 2015

May 1, 2016

November 13, 2017

May 7, 2017

May 6, 2018

